

EVALUATION FACTORS

1.	WORK PLAN – 40 Points
	<ul style="list-style-type: none"> ❖ Describe how your organization proposes to approach the development and creation of the traffic safety specialist training program ❖ Describe the process you would undertake to hire qualified staff, and the required qualifications of those individuals. Include background experience, education, salary ranges, and method to determine future funding increases. ❖ Describe the methodology you will use to evaluate and measure your performance in meeting the goals and objectives of the grant. ❖ Describe how you will meet and implement the goals and objectives of the grant. ❖ Describe any additional programs you propose adding, or changes you would make in current programs. ❖ Identify law enforcement training issues. ❖ Describe your experience with law enforcement and identifying various training issues ❖ Describe your experience with managing large, complex grants or projects. ❖ Describe the communication strategies and strategies you will use to communicate and inform Michigan law enforcement agencies of the traffic safety specialist program.
2.	CAPABILITIES/EXPERIENCE – 30 Points
	<ul style="list-style-type: none"> ❖ State the full name and address of your organization and, if applicable, the branch office or other subordinate elements that will perform, or assist in performing, the work hereunder. ❖ Indicate whether your organization is licensed or registered to operate in the State of Michigan. ❖ Indicate how long your organization has been in existence. ❖ Indicate the size of your organization including, number of employees and physical location indicators (i.e., number of facilities, size, etc.) ❖ Demonstrate your ability to handle a grant of this size and scope. ❖ Indicate prior experience, which you considered relevant to your ability to successfully manage a grant for the service defined by this RFP.
3.	PERSONNEL QUALIFICATIONS – 25 Points
	<ul style="list-style-type: none"> ❖ The applicant must be able to provide appropriate staff to properly administer this grant. ❖ The written proposal should indicate the competency of personnel whom the applicant intends to assign to the project. ❖ Qualification will be measured by education and experience, with particular reference to experience on projects similar to that described in the RFP. ❖ Emphasis will be placed on the qualification of applicants Resumes and shall include detailed chronological work experience, including name and phone number of person or persons who may be contacted from each project or work assignment related to similar state level projects. ❖ Proposals containing false or misleading statements, or which provide contacts that do not support an attribute or condition claimed by the applicant, may be rejected. If in the opinion of the State, such condition misleads the State in its evaluation of the

	<p>proposal, and the condition is a requirement of this proposal, the proposal shall be rejected.</p> <ul style="list-style-type: none"> ❖ List all subcontractors, including firm name, address, contact person, and a complete description of the work to be contracted. Include descriptive information concerning subcontractor's organization and abilities.
4.	OTHER CONSIDERATIONS – 5 Points
	<ul style="list-style-type: none"> ❖ The State reserves the right to evaluate the applicant's prior performance with the State, and the prior performance information may be a factor in the award decision. ❖ In making an award decision, the State reserves the right to evaluate the financial stability of any applicant. ❖ The State may seek financial information from the applicant and from third parties. ❖ If the State determines in its sole discretion that an applicant presents an unacceptable risk to the State, the State reserves the right to not award a grant to that applicant.
NOTES	
	<ul style="list-style-type: none"> ❖ Price will be considered, but only if your proposal receives a total of at least 70 points when scored on the above four categories, and at least 70 percent on Category 1, the Work Plan. ❖ OHSP is not restricted to award this grant to the lowest price offer but to the proposal, which provides the best value for a reasonable price.